

**Newham Primary School No. 1913**  
**1271 Rochford Road, Newham, Victoria 3442**

Phone: 5427 0235 ABN: 43 055 119 756

Email: [newham.ps@education.vic.gov.au](mailto:newham.ps@education.vic.gov.au)

Web: <https://www.newhamps.vic.edu.au>

## NPS Bushfire Management Plan

### **On days of high risk or Total Fire Ban, fire risk will be monitored via:**

- CFA website: [www.cfa.vic.gov.au](http://www.cfa.vic.gov.au)
- Regional Manager, Operations & Emergency Management DET
- Vic Emergency App
- DSE website: <http://www.dse.vic.gov.au/dse/index.htm>
- ABC radio 774AM Ph: 139 994
- DET Incident Support and Operations Centre (ISOC)
- Kyneton Police (re: Pipers Creek/Three Chain roads) Ph: 5421 2900
- Keep all staff informed of situation where possible
- Announcements to families if there is an escalation in weather/wind activity via uEducateUs or sms

Every family at Newham PS has the responsibility to create and implement their own personal Fire Plan.

In accordance with advice from the CFA, enacting this Fire Plan should take place at the earliest possible time.

### **On extreme fire days with fire activity in the local area families should:**

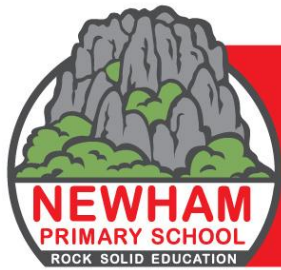
- Implement their personal Family Fire Plan.
- Decide whether children will go to school or remain under the supervision of parents
  - If children stay home on high fire alert days with fire activity in the local area, an absence note is required the following day
- Choose whether to collect children immediately or whether they remain the responsibility of the school
  - Collecting children from school must be done at the earliest possible time
  - Parents/Guardians will have to sign for children at the front office
  - Children will not be handed over to members from different families without specific verbal or written signed consent from parents to the school
- Ensure that the school has your current mobile number and email address and that phone communication is always available during the fire season.

### **In the event of fire activity in the local area (25km radius), Newham Primary School will enact the following on advice from the CFA and other Emergency Management experts:**

On advice from the CFA and other Emergency Management experts it is highly unlikely that we would evacuate from the school during a 'Watch and Act' notification. Given the uncertainty on the roads with falling trees and road closures and the availability of buses at short notice our best plan of action is to Shelter in Place at the school. In the event of a fire threatening the school the CFA would endeavour to attend asap.

***Excellence: Resilience | Unity | Responsibility | Respect***

Newham Primary School is committed to safety and wellbeing of all children and young people. **We have zero tolerance for child abuse.** Newham Primary School is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives. Particular attention will be paid to the cultural safety of Aboriginal children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability. **Every person involved in Newham Primary School has a responsibility** to understand the important and specific role he/she plays individually and collectively to ensure that the wellbeing and safety of all children and young people is at the forefront of all they do and every decision they make.



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### **Shelter in Place (SIP) Fire Procedure:**

- Chief Warden (Principal) to call 000, DET Incident Support and Operations Centre (ISOC) and Emergency Management DET.
  - An announcement will be sent to families notifying them that the Stay at School Shelter In Place Fire Procedure is being enacted. Parents must choose whether to collect students immediately or whether they remain the responsibility of the school
    - Collecting children from school must be done at the earliest possible time
    - Parents/Guardians will have to sign for children at the front office
    - Children will not be handed over to members from different families without specific verbal or written signed consent from parents to the school
- Parents who arrive to take their children will leave information regarding their evacuation plan. They can join the Shelter in Place if it is deemed too late or not safe to leave the school.
- We urge parents not to contact the school unless absolutely necessary, to ensure phone lines remain open to enable the school to liaise with emergency services.
- Our designated Shelter in Place (SIP) venue is the project space.
  - Announcements will be sent to all families during the Shelter in Place to provide updates and at the conclusion of the Shelter in Place.
  - In consultation with emergency services an escorted evacuation by car or bus may occur.

### **School Bus Emergency Management:**

In the event of a bushfire or other emergency in the vicinity of the bus route, the school liaises with the bus company/driver and the DET North Western Victoria region Emergency Management co-ordinator and the students are kept at school. Parents/guardians of affected students are notified of the situation and if possible advised when and where it is safe for their child to be picked up. We need communication lines to be free for liaising with emergency services.

In the unlikely event of a rapid onset emergency (where a Catastrophic Day has not been declared) and students are en route, the driver will assume responsibility and notify the Principal with regard to the bus service's destination (ie return to school or directed to the nearest Safe Area). Students will not be allowed to disembark from the bus unless parents/guardians are waiting for them at the designated bus stop. The Safe Area is likely to be the Bus Depot in Kyneton.

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