



NEWHAM PRIMARY SCHOOL

Waste Management Policy

PURPOSE

- To develop an environmentally conscious school culture that values waste minimisation.

AIM

- To reduce our use, re-use and recycle materials; by explicitly teaching effective waste management and imbedding best practise into all systems of management.
- To reduce, reuse and recycle the resources consumed by our school wherever practical.
- To send as little waste as possible to landfill.
- To have the least amount of litter in the school and around the school premises.

IMPLEMENTATION

- Reusable containers encouraged for student lunches with reminders in the newsletter and information in the enrolment handbook. Encourage 'nude' food ie. use of lunch boxes with unpackaged contents.
- Reusable drink bottles to be brought to school for water.
- Adopt the "Bring in, take out" approach to wrappings. Students to take home wrappings/waste home to reduce rubbish in the yard and costs for waste removal.
- Lunch order wrappers to be taken home or placed in appropriate bin. Reusable lunch order bags can be purchased by families directly from Sticky Beaks. [Sticky Beaks](#)
- Children eat recess and lunch inside to minimise rubbish in the yard.
- Compost bins in each classroom and staff room that are emptied to outside compost bins on a daily basis or more often if required.
- Zero compostable material to go to landfill.
- Colour coded bins for general waste, paper/ cardboard and soft plastics in each learning and administration space.
- Soft plastics to be placed in main bin in the staff room for collection and taken to Coles or Woolworths RedCycle drop off points.
- Battery recycle box in the main office for school and community use.
- Depleted computer ink cartridges to be placed in LOOP box in the printer area and taken to Post Office to be sent off for recycling.
- E-waste and any other recyclable materials (glass, steel, fluorescent light tubes etc) not able to be put into the recycling bins is to be taken to the MRSC transfer station and placed in the appropriate area for recycling.
- Use again paper trays in each classroom and administration area.
- Photocopier and general printing set to double sided when appropriate.
- Stocktake of school supplies to be undertaken prior to back to school ordering taking place. Re-use stationery where possible ie. binders, plastic pockets, pencil cases etc.
- Advertisers are encouraged to email information rather than send hard copies of material.
- Newsletter and other parent information to be sent to parents via uEducateUs app. Newsletter also available on the school website.
- Garden waste removal options to be sourced ie. green waste bag collection service, call out for parent volunteer to take branches to transfer station as required.
- Personal white boards available for student use.
- Second hand uniform stock kept on hand to re-use uniform items.

- Students reminded of the need to minimise the amount of hand towel used.
- School involved in special events such as clean up Australia Day and rubbish free days.
- School events do not use disposable plates or cutlery but instead the school requests students supply their own reusable plates, bowls, cutlery etc. with limited sets available from the school.
- Waste minimisation and litter reduction will be included in the relevant areas of the school curriculum. Recycling is explicitly taught at all school levels.
- Waste management is a student leadership role.
- The strategies of reduce, re-use, recycle and compost will be incorporated in everyday activities.
- Recycled products and others that help reduce waste will be purchased where possible.
- Ordering of products to be combined to reduce freight charges/travel distance.
- Use of local suppliers where possible to support local business and lowering the required vehicle travel.
- Turning heaters/aircon off when not required. Not leaving doors open when heaters are in use.
- Turning lights off in rooms when not in use.

Newham Primary School is committed to a whole school approach to environmental education, of which waste minimisation and litter reduction plays a vital role.

RELATED POLICIES

[NPS Green Purchasing Policy](#)

REVISION HISTORY

Requires School Council approval.

Name Policy					
Version	Date Created	Date Ratified at School Council (if required)	Revisions Made	Leader of Policy	Next Policy Review
1	October 2019	28 th October 2019	New school based policy	Simone Wood	October 2023
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